



**KEEP  
YOUR  
SKILLS  
SHARP.**

**DON'T LET  
YOUR CAREER  
GO FLAT.**

**BUSINESS &  
MANAGEMENT**

CERTIFICATE IN  
**ACCOUNTING**

“As financial professionals assume more strategic roles, they will need to become more analytical, and identify and explain what is meaningful in their data or findings. They need to be able to answer the “why” behind the numbers.”

– Robert Half  
*Financial Leadership Council, 2008*

**UCR**  
EXTENSION

[www.extension.ucr.edu](http://www.extension.ucr.edu)

# ACCOUNTING

## LEARN TO MASTER THE NUMBERS GAME

Keep account of your career with UCR Extension's Certificate in Accounting. Accounting is the language of practical business life. The outlook for well-trained accountants is very strong. Large or small, private, public or nonprofit—all organizations need individuals to interpret this "language." Taxes, audits, and bookkeeping will always need to be prepared and handled, so your future is secure.

This program provides in-depth study for those who wish to pursue a career in accounting. Individuals who are in the financial services industry, business students, financial assistants, and others who have good technical skills should enroll. Participants will examine both private and public accounting theory, and learn how to look "under the hood" of businesses to help ensure that these firms run efficiently.



And here's another advantage of completing this certificate program: It satisfies one of the State of California's requirements toward taking the Certified Public Accountant (CPA) exam. \*

Apply your analytical skills and learn the nuts and bolts of business with a Certificate in Accounting from UCR Extension. Once you become an accountant, smile and take pride in being a master of the numbers game!

\*For more information, visit the CPA Web site at: [www.dca.ca.gov/cba/](http://www.dca.ca.gov/cba/)

### ADMISSION

Take individual courses or fulfill all of the requirements to earn your UCR Extension certificate. Whichever you choose, you will gain the personal power that comes through learning new skills. Be assured that you are receiving education that is backed by the UC tradition of excellence.

### APPLICATION FOR CANDIDACY

To earn a UCR Extension certificate, you must establish your candidacy by filing an application along with a nonrefundable application fee. We recommend you do this before the third class. Apply in person at the UCR Extension office or online at [www.extension.ucr.edu/certificates](http://www.extension.ucr.edu/certificates).

### WHAT YOU'LL LEARN

Participants will:

- Understand and be able to apply important accounting principles to private, public, and nonprofit organizations.
- Be able to analyze financial statements.
- Understand how to meet legal and regulatory requirements necessary to perform public accounting functions for clients.
- Be prepared to advise clients on important financial reporting requirements, strategic decisions and other matters related to accounting practice.

### HOW TO EARN THIS CERTIFICATE:

Complete 32 units of required courses and 4 units of electives, all with a grade of C or better.

ACCOUNTING PRINCIPLES AND PRACTICE 4 UNITS
FINANCIAL REPORTING 4 UNITS
COST ACCOUNTING 4 UNITS
FINANCIAL STATEMENT ANALYSIS 4 UNITS
MANAGERIAL ACCOUNTING 4 UNITS
ACCOUNTING FOR GOVERNMENTAL & NONPROFIT ORGANIZATIONS 4 UNITS
AUDITING: FINANCIAL 4 UNITS
AUDITING: FINANCIAL 4 UNITS
4 UNITS OF ELECTIVES (SEE WEB SITE)

- Usual completion time: 9-12 months.
- Individual courses range from \$400-\$600. Total cost to complete this Certificate is \$5,500-\$5,900. See Web site for details.

### ALSO OF INTEREST

- Students may take individual classes without being enrolled in the certificate program.
- Classes are scheduled year-round with varying start dates.
- No undergraduate degree or prerequisite needed.

### PROGRAM INFORMATION

Prices, requirements and courses are subject to change. For the most up-to-date information contact us at:

**UNIVERSITY OF CALIFORNIA RIVERSIDE EXTENSION**

Phone: (951) 827-1623

E-mail: [bet@ucx.ucr.edu](mailto:bet@ucx.ucr.edu)

Web site: [www.extension.ucr.edu](http://www.extension.ucr.edu)

Not printed at state expense. Illustration by Craig Frazier.

MORE  
POWER  
TO YOU

UNIVERSITY OF CALIFORNIA  
**UCRIVERSIDE**  
EXTENSION