



**KEEP  
YOUR  
BASKETS  
FULL.**

IT'S ALL A  
BALANCING  
ACT.

BUSINESS &  
MANAGEMENT

CERTIFICATE IN

# **PURCHASING, LOGISTICS AND SUPPLY CHAIN MANAGEMENT**

“My experience has been rewarding. The topics discussed in these classes are very applicable in today’s current business climate. The issues covered have also been helpful to me in understanding decisions made by my own company.”

– Joe Eberhardt, student

**UCR**  
EXTENSION

[www.extension.ucr.edu](http://www.extension.ucr.edu)

CERTIFICATE IN

# PURCHASING, LOGISTICS AND SUPPLY CHAIN MANAGEMENT

## GET THE BALANCING ACT UNDER CONTROL

When it's your job to keep everything moving, you need to understand how all the pieces fit together. The goal of UCR Extension's Certificate in Purchasing, Logistics and Supply Chain Management is to do just that--teach you how to keep everything balanced.

The roles and responsibilities of the purchasing manager have changed. Due to the rapid advances in the industry, UCR Extension's certificate program integrates the three disciplines of purchasing, logistics and supply chain management. Reflecting the reality within the Inland Empire, many professionals in the region are now responsible for many, if not all, of these functions.

If you work in the field, are a new manager or supervisor, or are looking to enter a new role in purchasing management, warehousing, operations management or other areas within logistics or supply chain management, this program will keep your career moving along.

This program is endorsed by:

- National Association of Purchasing Managers (NAPM)/Institute of Supply Managers (ISM), Inland Empire, Inc., providing scholarships for students who wish to pursue purchasing management careers. [www.napm-ie.org](http://www.napm-ie.org).
- California Association of Public Purchasing Officers, Inc. [www.cappo.org](http://www.cappo.org).
- Distribution Management Association of Southern California. [www.dmasocal.org](http://www.dmasocal.org).



## ADMISSION

Take individual courses or fulfill all of the requirements to earn your UCR Extension certificate. Whichever you choose, you will gain the personal power that comes through learning new skills. Be assured that you are receiving education that is backed by the UC tradition of excellence.

## APPLICATION FOR CANDIDACY

To earn a UCR Extension certificate, you must establish your candidacy by filing an application along with a nonrefundable application fee. We recommend you do this before the third class. Apply in person at the UCR Extension office or online at [www.extension.ucr.edu/certificates](http://www.extension.ucr.edu/certificates).

## WHAT YOU'LL LEARN

Participants will:

- Examine the principles and practices of purchasing, from determining the requirements for goods and services through their receipt.
- Understand the roles, responsibilities, and functions in purchasing and materials management.
- Examine and explore current issues, trends, and best practices in purchasing and supply chain management, delivered through an intensive case study course.
- Study inventory control and warehousing as key functions within the supply chain.
- Learn legal requirements, contract negotiation and management, price/cost analysis, and management of outside resources and suppliers.

## HOW TO EARN THIS CERTIFICATE:

Complete 11 units of required courses and 9 units of electives, all with a grade of C or better.

**PURCHASING AND SUPPLY CHAIN MANAGEMENT 4 UNITS**

**INVENTORY MANAGEMENT 3 UNITS**

**CURRENT ISSUES AND CASE STUDIES IN PURCHASING AND SUPPLY CHAIN MANAGEMENT 4 UNITS**

**9 UNITS OF ELECTIVES (SEE WEB SITE)**

- Usual completion time: 9-12 months.
- Individual courses range from \$400-\$600. Total cost to complete this program is \$2,800-\$3,000. See Web site for details.
- Choose elective courses that connect with your areas of interest such as Price and Cost Analysis, Legal Aspects of Purchasing, Procurement and Subcontract Management, Contract Negotiation, Global Logistics.

## ALSO OF INTEREST

- Students may take individual classes without being enrolled in the certificate program.
- Classes are scheduled year-round with varying start dates, and can be taken in any order.
- No undergraduate degree or prerequisite needed.

## PROGRAM INFORMATION

Prices, requirements and courses are subject to change. For the most up-to-date information contact us at:

**UNIVERSITY OF CALIFORNIA  
RIVERSIDE EXTENSION**

**Phone: (951) 827-1600**

**E-mail: [bet@ucx.ucr.edu](mailto:bet@ucx.ucr.edu)**

**Web site: [www.extension.ucr.edu](http://www.extension.ucr.edu)**

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POWER  
TO YOU**

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**EXTENSION**