

Designated Subjects in  
**Adult Education, Vocational  
Education and Special Subjects**



- Adult Education
- Vocational Education
- Special Subjects

# Designated Subjects Credentials



UCR Extension, in collaboration with the UCR Graduate School of Education, offers California Commission on Teacher Credentialing (CTC) approved credential programs leading to the Designated Subjects Adult Education, Vocational Education and Special Subjects credentials.

## GENERAL INFORMATION

For Adult or Vocational Education, applicants must choose between a part-time or a full-time credential. Special Subjects credentials are offered as a full-time option only. If minimum qualifications are met, students are initially issued a Preliminary Credential and have five years to complete requirements for the credential. Level One courses *must* be completed within the first two years of the Preliminary Credential period. Requirements for the clear credential include specified coursework and teaching experience completed within the five-year validity period of the Preliminary Credential. All full-time credential holders are required to meet the U.S. Constitution requirement.

## ADULT EDUCATION CREDENTIAL

This credential authorizes the holder to teach the subjects named on the credential in courses organized primarily for adults. The required orientation course, Edu. 810, outlining admission and program requirements, is offered at the beginning of every quarter. Adult Education credentials may list academic or nonacademic subjects.

Adult Education credentials with academic subjects authorize the holder to teach the following academic subjects (candidates must meet the listed requirements for each subject requested). All preliminary academic subject credential candidates must meet the following two requirements in addition to the requirements for each subject:

- Possess a bachelor's degree or higher from a regionally accredited university
- Verify passage of a CTC-approved basic skills proficiency exam

## Elementary and Secondary Basic Skills Requirements:

- Completion of 20 semester units with at least three units in four of the following six areas:
  - English
  - Mathematics
  - Science
  - Social Science
  - Fine Arts
  - Language other than English

## English as a Second Language Requirements:

- Completion of 20 semester or 10 upper-division semester units in one or any combination of the following:
  - Teaching ESL (TESL)
  - English
  - Linguistics
  - Teaching Reading
  - Language other than English
  - Bilingual/bicultural studies
  - Speech

## Individual Subjects: Language other than English, English, Fine Arts, Life Science, Mathematics, Physical Science, Social Sciences Requirements:

- Completion of 20 semester or 10 upper division semester units in each subject to be taught

## Students may qualify for an Adult Education teaching credential in a nonacademic subject by:

- Verifying 5 years of experience and/or education directly related to the subject to be named on the credential.
- Possessing a high school diploma, GED or foreign equivalent.

### VOCATIONAL EDUCATIONAL CREDENTIAL

This credential authorizes the holder to teach those subjects designated as vocational, technical or trade in grades 12 and below, and in classes organized primarily for adults. The required orientation course, Edu. 811, outlining admission and program requirements, is offered at the beginning of every quarter. Preliminary credential applicants must:

- verify five years of work experience directly related to each subject to be named on the credential.
- have at least one year of the required work experience must have been within the three years immediately preceding the issuance of the credential.
- Possess a high school diploma, GED or foreign equivalent.

Note: Students may substitute 48 semester units of postsecondary vocational training related to the subject to be named on the credential and verified by official transcript for a maximum of two of the five years of work experience. This substitution may be made on a pro rata basis up to the two-year maximum.

The Vocational Education Credential is required for those persons teaching through Regional Occupational Programs (ROP), and is often requested by those teaching in California correctional facilities, private schools or military settings.

### SPECIAL SUBJECTS CREDENTIAL

Education Extension is approved by the California Commission on Teacher Credentialing for Designated Subjects Special Subjects Teaching Credentials in the following subject fields:

- Aviation Flight Instruction
- Aviation Ground Instruction
- Basic Military Drill
- Reserve Officers Training Corps.
- Driver Education and Training
- Limited Driver Training

Individuals who are interested in qualifying for a Special Subjects Credential are required to attend Orientation: Vocational Education (Edu. 811); complete the coursework specified for the Vocational Education Credential program; and meet special entry requirements.

### DRIVER EDUCATION AND TRAINING

Candidates are required to attend Edu 813, Orientation Driver Education/Subject Matter, and complete 18 units of Driver Education coursework.

### INDIVIDUAL COUNSELING MEETING

Following attendance at an appropriate orientation session, applicants are to call the Credentials Office at (951) 827-1661 or (951) 827-1654 or e-mail credentials@ucx.ucr.edu to arrange a counseling meeting. To request a quarterly catalog call (951) 827-3806.

## SCHEDULE PROJECTION FOR ACADEMIC CORE COURSES

LEVEL	Vocational Education and Special Subjects		Adult Education	
	I	II	I	II
<b>Summer</b>	X312.97 The Adult Learning Process (2 units)	X309.17 Teaching Vocational Students with Special Needs (3 units)	X312.97 The Adult Learning Process (2 units)	X313.1 Instructional Technology in Adult Education (2 units)
<b>Fall</b>	X309.15 Curriculum in Vocational Education (2 units)	X309.18 Vocational Education Foundations (6 units)	X312.96 Learning and Diversity (2 units)	X313.2 Counseling, Guidance and Professional Relationships in Adult Education (3 units)
<b>Winter</b>	X309.16 Instructional and Management Techniques in Vocational Education (3 units)		X312.98 Instructional and Interactional Strategies in Adult Education (2 units)	X313.3 Curriculum for Adult Education (3 units)
<b>Spring</b>	X312.99 Assessment and Evaluation in Adult and Vocational Education (2 units)		X312.99 Assessment and Evaluation in Adult and Vocational Education (2 units)	

### Additional Required Coursework

- Edu 850, U.S. Constitutional Examination (Full-time credential candidates only. Requirement may be met through another accredited institution.)
- Edu X451.01, Implementation of Health Instruction Framework for California Schools (previously Edu X351.01.)
- Edu X351.4, CPR and Basic First Aid

### Important

Applicants seeking Adult Education, Vocational Education or Special Subjects credentials are advised that prior to acceptance in the program, attendance at an orientation session is mandatory. The Adult Orientation (Edu. 810), as well as the Vocational Education and Special Subjects Orientation (Edu. 811), is offered each quarter. Please consult the UC Riverside Extension catalog for scheduling information.

Also, please note that once accepted into any of the Designated Subjects programs, the candidate must complete all Level 1 courses and must obtain approval from the Program Coordinator before enrollment in any Level II course is permitted.

### Information Request Form

#### UCR Extension

Designated Subjects Programs:

- Adult Education
- Vocational Education
- Special Subjects

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_

Social Security No. \_\_\_\_\_ *Provide if using for tax credit.*

Day Phone \_\_\_\_\_ Message Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Information Request:

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Please mail to Credentials Office, Ste. 347  
UC Riverside Extension  
1200 University Ave.  
Riverside, CA 92507-4596